

Arts, Commerce College, Mayani

Inter Quality Assurance Cell (IQAC)

Minutes of the 1st Meeting

Minutes of the 1st meeting of IQAC, Arts, Commerce College, Mayani held at 2.00 p.m. on 11/07/2017 in the cabin of the Principal.

Members Present :

1	Prin. Dr. S.A. Mokashi	President
2	Hon.Mr. S.D. Kuber, Secretary, M.B.S.P Mandal Mayani	Member
3	Mr. S.C. Mali	Member
4	Dr. S.B. Mirajkar	Member
5	Mr. K.M. Sarkale	Member
6	Mr. M.S. Dongardive (Librarian)	Member
7	Mrs. M.R. Pitake	Member
8	Hon. Mr. Dadasaheb Shivaji Kachare	Member
9	Hon. Mr. Sanjay Popat Kambale	Member
10	Hon. Mr. Raghunath Maruti Mali	Member
11	Miss. Bhagyashree Khanderao Thorat	Member
12	Mr. L.G. Jathar	Coordinator

Members Absent :

1. Mr. Shrirang Ramhari Phalake

1.1 Minutes of the last meeting:

Minutes of the last meeting held on 28/04/2017 were read out by the Coordinator and confirmed by the President.

1.2 Analysis of University examination results in 2016-17:

A discussion regarding University examination was held on. A responsibility to keep its record was assigned to Mr. V.S. Bodgire, Chairman Examination Committee.

Resolution: It was decided to appreciate the achievers in Welcome Program of new admitted students in B.A. I and B.Sc. I to motivate all.

1.3 Approval to IQAC Action Plan for year 2017-18:

The committee approved the IQAC Action Plan for this academic year 2017-18. It was decided to take more efforts so that the students should be in the University merit list.

Resolution: All HoDs asked to divide students into slow and advanced learners and to pay attention at them personally.

1.4 Discussion on AQAR 2016-17:

It was decided that discussion on AQAR 2016-17 to be arranged in the meeting of HoDs and should be approved it and forward it as early as possible to NAAC, Bangalore.

Resolution: It was decided to upload AQAR 2016-17 before 15th October and the responsibility was assigned to Mr. L.G. Jathar, Coordinator.

1.5 Planning of Academic Calendar 2017-18:

Mr. S.C. Mali took survey of the activities conducted in previous year and discussed on which to be conducted in current year. All HoDs reminded that they should organize activities as per Academic Calendar.

Resolution: Inter-departmental activities should be organized on common issues.

1.6 Organization of Lead College Scheme activities:

The discussion was held on the activities to be conducted under Lead College Scheme. The committee chairman Dr. U.S. Tembare was asked to keep pace with Lead College to get chance to run activities.

Resolution: It was decided to motivate more students in number to participate in Lead College activities organized by our college as well as neighboring colleges.

1.7 Development of linkages and collaborations:

It was decided to increase more linkages and collaborative relationship with Alumni, society.

Resolution: It was resolved to organize Blood Donation camp with collaboration of any institute.

1.8 Introduction of B.Sc. II class:

Discussion was held on present situation of Science stream regarding admission process and students strength.

Resolution: It was decided to increase the strength of student to Science stream by visiting neighboring junior colleges by faculty members and to motivate them to seek admission to our college.

1.9 Construction of Women's Hostel:

Discussion was held on Women's hostel. Infrastructure committee was asked to collect information about present situation of construction.

Resolution: It was resolved that at least 80% construction should be completed till end of April, 2018.

1.10 Consideration of any other issue:

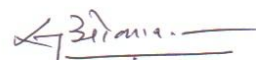
To organize guest lectures for Science Stream students and it was resolved to communicate resource persons in science stream.

As there being no other issue raised, the meeting ended with a vote of thanks to the Chair.


Coordinator (IQAC)

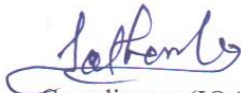
Coordinator
Internal Quality Assurance Cell (IQAC)
Arts, Commerce College, Mayani
Tal-Khatav, Dist-Satara, Pin-415102



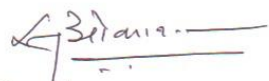

President
Principal
Arts, Commerce College,
Mayani, Tal-Khatav (Satara)

Action Taken Report of the First Meeting

- As per resolution, the figures in merit of Shivaji University examination were appreciated in Welcome Function of new comers which was held on 01/08/2017.
- Slow learners and advanced learners are divided by faculty members and are guided personally and occasionally.
- HoDs motivated students to participate in COC course and 74 students admitted in it.
- Inter-departmental activities such as World Literacy Day on 08/09/2017 and World Population Day on 11/07/2017 were organized by departments of Geography and Economics.
- Rural Literary Meet was organized on 15/02/2018 under Lead College Scheme.
- Blood Donation Camp was organized on 01/02/2018 in collaboration with Blood Bank, Medical College, Mayani.
- The faculty members visited to neighboring Jr. Colleges and motivated students to seek admission.
- As per plan, the steps were taken to complete construction of Women's hostel.
- Different birth and death anniversaries of national leaders, Independence Day, Republic Day, Teacher's Day, etc. were celebrated as per action plan.
- Special events like NSS Camp, Cultural activities, Sports activities were organized.
- Semester exams were conducted as per Shivaji University schedule.


Coordinator (IQAC)
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Principal
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M.B.S.P. Mandal's

Arts, Commerce College, Mayani

Inter Quality Assurance Cell (IQAC)

Minutes of the IInd Meeting

Minutes of the IInd meeting of IQAC, Arts, Commerce College, Mayani held at 2.00 p.m. on 14/03/2018 in the cabin of the Principal.

Members Present :

1	Prin. Dr. S.A. Mokashi	President
2	Hon. Mr. S.D. Kuber Secretary, M.B.S.P Mandal Mayani	Member
3	Mr. S.C. Mali	Member
4	Dr. S.B. Mirajkar	Member
5	Mr. K.M. Sarkale	Member
6	Mr. M.S. Dongardive (Librarian)	Member
7	Mrs. M.R. Pitake	Member
8	Hon. Mr. D.S. Kachare	Member
9	Hon. Mr. Shrirang Ramhari Phalake	Member
10	Hon. Mr. Raghunath Maruti Mali	Member
11	Miss. Bhagyashree Khanderao Thorat	Member
12	Mr. L.G. Jathar	Coordinator

Members Absent :

1. Hon. Mr. Sanjay Popat Kambale

2.1 Minutes of the Previous Meeting:

Minutes of the previous meeting held on 11/07/2017 were read out by the Coordinator and confirmed by the President.

2.2 Follow up of the Academic Calendar:

The discussion was made regarding the activities mentioned in the academic calendar prepared by IQAC.

Resolution: It was resolved that all HoDs and Chairmen of committees should complete their activities as early as possible.

2.3 Review of Lead College Scheme Activity:

Dr. U.S. Tembare took review of assigned activity. Dr. S.B. Mirajkar explained the function of Rural Literary Meet organized under Lead College Scheme.

Resolution: Dr. U.S. Tembare asked to submit report of Literary Meet to Lead College in time.

2.4 Development of Linkages and Collaboration:

Discussion was held on the activities conducted by linkages and collaboration. Dr. U.S. Tembare took review of the activities such as Blood Donation Camp, Mr. S.D. Sakpal of Coins Exhibition and Dr. S.B. Mirajkar of Rural Literary Meet.

Resolution: The Chairman of the committee was asked to correspond regarding collaboration with institutes and keep pace with them. The chairmen of other committees and HoDs were also suggested to implement new activities with collaborations.

2.5 Review of IQAC Action Plan:

The Coordinator of IQAC Mr. L.G. Jathar presented the report of completed activities as per the action plan. All the HoDs and working committees asked to complete the report of conducted activities.

Resolution: All HoDs and working committee chairmen should submit their working report before the end of the academic year.

2.6 Work progress of Women's Hostel:

Infrastructure Committee chairman Mr. S.C. Mali presented the report of construction of women's hostel. Discussion was held on to pay attention to take speed of construction.

Resolution: It was resolved to call upon contractor and to ask him to take speed of construction.

2.7 Discussion on B.Sc. IInd program:

Discussion was held on class wise total strength, teaching learning process, practical examination, etc. Mr. Sarkale was asked to look into the completion of syllabus of all faculty members.

Resolution: It was resolved that in the beginning of next academic year, the faculty should visit neighboring Jr. Colleges and motivate HSC passed students to seek admission. It was also decided to increase teaching resources.

2.8 Preparation of documents for making AQAR 2017-18:

Discussion was held on preparation of documentation of academic activities. In this respect, various suggestions were given to faculty members by IQAC regarding the completion of documents of working committees.

2.9 Any other issue with permission of Chair:

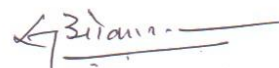
- To fulfill weaknesses pointed out by Shivaji University Affiliation Committee for B.Sc. II program and majority of activities were fulfilled.

As there was no other matter for discussion, the meeting ended with vote of thanks proposed to the Chair.



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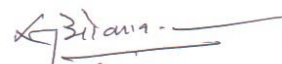
Principal
Arts, Commerce College
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Action Taken Report of the Second Meeting

- As per Academic Calendar, all faculty members completed teaching, co-curricular, extra-curricular activities and submitted working reports to IQAC.
- The working and expenditure report of Rural Literary Meet is submitted to Lead college P.V.D.P. College, Tasgaon.
- As per plan, Blood Donation Camp was organized on 01/02/2018 and Coins Exhibition on 11/01/2018 with collaborations.
- All HoDs and working committee Chairman submitted working reports to IQAC before end of academic year.
- As per resolution in the meeting, Mr. Ajit Patil (Pradnya Construction, Sangali) the contractor of women's hostel was suggested to take speed of construction.
- As per plan, the resources for Science stream such as books and laboratory instruments were increased.
- The cultural program, NSS Special Camp, Sports competitions are organized as per plan.
- Semester exams were conducted as per Shivaji University schedule.



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