

M.B.S.P. Mandal's

## Arts, Commerce College, Mayani

### Inter Quality Assurance Cell (IQAC)

#### Minutes of the II<sup>nd</sup> Meeting

Minutes of the II<sup>nd</sup> meeting of IQAC, Arts, Commerce College, Mayani held at 2.00 p.m. on 14/03/2018 in the cabin of the Principal.

#### Members Present :

1	Prin. Dr. S.A. Mokashi	President
2	Hon. Mr. S.D. Kuber Secretary, M.B.S.P Mandal Mayani	Member
3	Mr. S.C. Mali	Member
4	Dr. S.B. Mirajkar	Member
5	Mr. K.M. Sarkale	Member
6	Mr. M.S. Dongardive (Librarian)	Member
7	Mrs. M.R. Pitake	Member
8	Hon. Mr. D.S. Kachare	Member
9	Hon. Mr. Shrirang Ramhari Phalake	Member
10	Hon. Mr. Raghunath Maruti Mali	Member
11	Miss. Bhagyashree Khanderao Thorat	Member
12	Mr. L.G. Jathar	Coordinator

#### Members Absent :

1. Hon. Mr. Sanjay Popat Kambale

#### 2.1 Minutes of the Previous Meeting:

Minutes of the previous meeting held on 11/07/2017 were read out by the Coordinator and confirmed by the President.

## **2.2 Follow up of the Academic Calendar:**

The discussion was made regarding the activities mentioned in the academic calendar prepared by IQAC.

**Resolution:** It was resolved that all HoDs and Chairmen of committees should complete their activities as early as possible.

## **2.3 Review of Lead College Scheme Activity:**

Dr. U.S. Tembare took review of assigned activity. Dr. S.B. Mirajkar explained the function of Rural Literary Meet organized under Lead College Scheme.

**Resolution:** Dr. U.S. Tembare asked to submit report of Literary Meet to Lead College in time.

## **2.4 Development of Linkages and Collaboration:**

Discussion was held on the activities conducted by linkages and collaboration. Dr. U.S. Tembare took review of the activities such as Blood Donation Camp, Mr. S.D. Sakpal of Coins Exhibition and Dr. S.B. Mirajkar of Rural Literary Meet.

**Resolution:** The Chairman of the committee was asked to correspond regarding collaboration with institutes and keep pace with them. The chairmen of other committees and HoDs were also suggested to implement new activities with collaborations.

## **2.5 Review of IQAC Action Plan:**

The Coordinator of IQAC Mr. L.G. Jathar presented the report of completed activities as per the action plan. All the HoDs and working committees asked to complete the report of conducted activities.

**Resolution:** All HoDs and working committee chairmen should submit their working report before the end of the academic year.

## **2.6 Work progress of Women's Hostel:**

Infrastructure Committee chairman Mr. S.C. Mali presented the report of construction of women's hostel. Discussion was held on to pay attention to take speed of construction.

**Resolution:** It was resolved to call upon contractor and to ask him to take speed of construction.

### 2.7 Discussion on B.Sc. II<sup>nd</sup> program:

Discussion was held on class wise total strength, teaching learning process, practical examination, etc. Mr. Sarkale was asked to look into the completion of syllabus of all faculty members.

**Resolution:** It was resolved that in the beginning of next academic year, the faculty should visit neighboring Jr. Colleges and motivate HSC passed students to seek admission. It was also decided to increase teaching resources.

### 2.8 Preparation of documents for making AQAR 2017-18:

Discussion was held on preparation of documentation of academic activities. In this respect, various suggestions were given to faculty members by IQAC regarding the completion of documents of working committees.

### 2.9 Any other issue with permission of Chair:

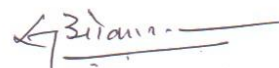
- To fulfill weaknesses pointed out by Shivaji University Affiliation Committee for B.Sc. II program and majority of activities were fulfilled.

As there was no other matter for discussion, the meeting ended with vote of thanks proposed to the Chair.



Coordinator (IQAC)

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Internal Quality Assurance Cell (IQAC)  
Arts, Commerce College, Mayani  
Tal-Khatav, Dist-Satara, Pin-415102

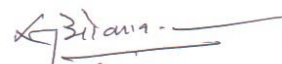
  
Principal  
Arts, Commerce College  
Mayani, Tal-Khatav, Satara

## Action Taken Report of the Second Meeting

- As per Academic Calendar, all faculty members completed teaching, co-curricular, extra-curricular activities and submitted working reports to IQAC.
- The working and expenditure report of Rural Literary Meet is submitted to Lead college P.V.D.P. College, Tasgaon.
- As per plan, Blood Donation Camp was organized on 01/02/2018 and Coins Exhibition on 11/01/2018 with collaborations.
- All HoDs and working committee Chairman submitted working reports to IQAC before end of academic year.
- As per resolution in the meeting, Mr. Ajit Patil (Pradnya Construction, Sangali) the contractor of women's hostel was suggested to take speed of construction.
- As per plan, the resources for Science stream such as books and laboratory instruments were increased.
- The cultural program, NSS Special Camp, Sports competitions are organized as per plan.
- Semester exams were conducted as per Shivaji University schedule.



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President  
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Arts, Commerce College,  
Mayani, Tal-Khatav, (Satara)